

# PLANNING & ZONING COMMISSION



115 Main Street  
P.O. Box 96  
Voluntown, CT 06384  
Telephone: 860-376-3867  
Fax: 860-376-3295

**February 8, 2023  
Meeting Minutes**

1. **Call to Order:** Regular Meeting of the Planning and Zoning Commission called to order at 7:02 PM.
2. **Members Present:** Scott Davidson, Pat Wray, Steve Stephanski, J. Zonfrilli & Alt. J. Hodge  
**Members Absent:** Alternates Tom Sweet & Brian Muschiano  
**Seating of Alternate:** J. Hodge
3. **Approval of Minutes:** Motion to approve January Minutes made and seconded by S. Stephanski/P. Wray  
*MOTION PASSED Unanimously.*

4. **New Business:**

**March 8, 2023 Public Hearing Agenda Review**

The commission agreed to hold the Public Hearing at the Town Hall. The hearing and proposed regulations have been posted on the town website main page and Planning & Zoning page, Facebook, in the Town Clerks office, at the Post Office, on the town billboard and included in the February Newsletter. A Text My Gov text is scheduled for day prior to the hearing as well as an email to newsletter recipients. The required legal notices are scheduled to run February 24<sup>th</sup> and March 3<sup>rd</sup> and will include the Zoom link along with the url to the proposed regulations on the town website.

5. **Old Business:**

**2023-2024 Budget** –S. Davidson spoke on the his discussion with First Selectman regarding allocation of funds for the Town Planner. Based on information given by J. Guskowski regarding ARPA funds and how they work. A motion was made and seconded (P. Wray/S. Stephanski) approve the budget with change. The only change being reducing funds allocated for the Planner from \$24,000 to \$16,000. *MOTION PASSED Unanimously.*

**Zoning Regulation Update / Discussion**

Updated copies of the regulations, sections 8-10 (outline) were distributed for further review and discussion. General explanation and discussion on the sections noted took place with special attention to administrative zoning permits, site plan development standards, parking lots and continued work on the Supplementary Regulations section 10 and time allowed to issue certifications (CA/CO's).

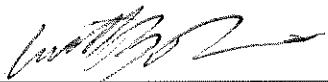
6. **Correspondence:** Response from SECCOG on Proposed Cannabis Regulation.

7. **ZEO Report:** P. Zvingilas was present via Zoom and discussed progress on Brown Rd. Subdivision and new complaint of junk on property located on Beach Pond Rd.

Planner J. Guskowski, Planner also reported working with Board of Selectmen on a Grant to expand town sidewalks from Main St. down to the Riverside Mall.

10. **Adjourn:** Motion made and seconded by (S. Stephanski/P. Wray) to adjourn, with no objection, meeting adjourned at 8:02 PM

Approved:

  
\_\_\_\_\_  
Chairman/Authorized Signer

3-8-2023  
\_\_\_\_\_  
Date