

**VOLUNTOWN SELECTMANS REGULAR MEETING  
December 13, 2022**

**Meeting** The Regular Meeting of the Board of Selectmen was held in person and was livestreamed via YouTube on Tuesday, December 13, 2022. Ms. Hanson, First Selectman, called the meeting to order at 6:00 p.m.

**Selectmen Present** Tracey Hanson, Robert Jim Thevenet, Mark ‘Skipp’ Oulton

**Town Officials** None

**Citizens Present** None

**Citizens Comments** None

**Approval of Minutes** A motion was made by T. Hanson/R. Thevenet to approve the minutes of the special meeting held on December 1, 2022. Motion Approved with one abstention by M. Oulton.

**Correspondence**

**VHS** The Voluntown Historical Society sent a check to pay for the rent for the Wylie School House. The Voluntown Historical Society pays \$1.00 per year for the use of the Wylie School House. The rent is now paid up until 2039.

**MOTION** A motion was made by M. Oulton/R. Thevenet to add Snow Policy to Public Works, Legislative agenda to New Business and Executive Session for 4579(b) plan. Motion Approved.

**Board and Committee Reports**

**Public works**

**Snow Policy**

The Public Works department has updated the current Snow and Ice policy. Changes include contractor responsibilities for the V/S Transfer Station, the School and Denison Hill. A motion was made by M. Oulton/R. Thevenet to approve the snow policy updates as submitted by Public Works. Motion Approved.

**Financial Report**

Mr. Madeira submitted his financial report to the Selectmen. Changes have been made to the Citizens Checking accounts to increase security. Mr. Madeira has consolidated the checking accounts so that the Town is now able to invest these funds.

**Old Business Updates**

**ARPA**

Ms. Hanson received the updated quote for the radios for the school, fire house and public works. The total cost is now \$233,000.00. The Selectmen discussed the remaining ARPA funds to reallocate the money to accommodate this increase. The generator will be taken off the ARPA funds and moved to the Capital Budget.

A motion was made by R. Thevenet/M. Oulton to reallocate the cost increase for the radios and remove the public works generator from ARPA funds. Motion Approved.

**Baptist Church Well Project** No update.

**Ordinances** No update.

**Forge Hill Bridge** No update.

**Formation of Municipal  
ISP Commission** No update.

Meeting House                    The abatement for the Meeting house is scheduled to begin on December 14, 2022.

Gate Street Project              Ms. Hanson is discussing with the committee meeting dates to begin the project.

    Appointment                    A motion was made by R. Thevenet/M. Oulton to appoint Mary Sullivan to the Gate Street Recreation Master Plan Committee. Motion Approved.

Municipal Improv.  
Project/STEAP                    No Update.

Fire Station  
Improv. Design                    The first interview for the Fire Station Improvement Design Project is scheduled for Monday December 19, 2022 at 6:00 pm.

**New Business**

Mountain Bike Trail              The State is working on putting a Mountain Bike Trail on State property in Voluntown. There will be a public meeting sometime in January to be held at the Voluntown Elementary School.

Payroll Company                    The Town is looking to switch to a new payroll company. This company will provide more HR services and a digital time clock for less money than we are paying for our current payroll company.

    A motion was made by M. Oulton/R. Thevenet to switch to APS Payroll Services. Motion Approved.

Employee Handbook              The Selectmen discussed updates to the current Employee Handbook.

Legislative Agenda              Ms. Hanson discussed the agenda for the upcoming legislative session. Some of the topics include the ECS cuts, increased pilot funding, legal notices, prevailing wage rates, firefighter recruiting, shared services, removal of dead trees and traffic enforcement.

**Executive Session**

A motion was made by M. Oulton/R. Thevenet to move into executive session at 7:05 pm with the addition of Julie Zelinsky to discuss the Town’s 457(b) deferred compensation plan. Motion Approved.

The Selectmen came out of Executive Session at 7:38 pm. No votes were taken.

**Other Business                    None**

**Suggestions for Next Meeting –**

**Adjournment**

**Motion**                              A motion was made by R. Thevenet/T. Hanson to adjourn the meeting. The meeting adjourned at 7:38 p.m. Motion Approved.

Respectfully submitted by:

Approved for distribution by:

---

Julie L. Zelinsky, Admin. Asst. to the BOS

---

Tracey Hanson, First Selectman