

VOLUNTOWN SELECTMANS REGULAR MEETING
January 10, 2023

Meeting	The Regular Meeting of the Board of Selectmen was held in person and was livestreamed via YouTube on Tuesday, January 10, 2023. Ms. Hanson, First Selectman, called the meeting to order at 6:00 p.m.
Selectmen Present	Tracey Hanson, Robert Jim Thevenet, Mark ‘Skipp’ Oulton
Town Officials	None
Citizens Present	Michael Carol
Citizens Comments	None
Approval of Minutes	A motion was made by M. Oulton/R. Thevenet to approve the minutes of the regular meeting held on December 13, 2022, and the special meeting held on December 21, 2022. Motion approved.
Correspondence	None
Public Works Report	Public Works crew has been working on road edging on Sand Hill Road and Shetucket Turnpike. There has been some water damage due to ponding on Shetucket. They have been taking advantage of no snow and have been working on replacing poles, storm cleanup from prior storms and unclogging drains. The Public works crew has issued an open invitation to the Selectmen to ride in a truck or come to the garage to see what they are doing.
Financial Report	Mr. Madeira has finished implementing the Payee Positive Pay service from Citizens bank to secure the Towns Bank Accounts. Mr. Madeira has been working on investing the town’s funds at Citizens Bank and the CT-STIF. The Town earned \$7,108.00 in December alone. Ms. Zelinsky has completed uploading all the documents necessary for the Small Cities Audit for FY16, 17 and 18. There are new reporting requirements for the Union that need to be completed every 120 days. Ms. Zelinsky has been working with Ms. Hanson on updating the Towns benefits and employee handbook. The town’s 457(b) updates have been completed and town employees will now see the amount of the contributions listed on their paystubs.
Old Business Updates	
ARPA	None
Baptist Church Well Project	No update.
Ordinances	No update.
Forge Hill Bridge	No update.
Formation of Municipal ISP Commission	No update.
Meeting House	The Meeting House project is complete subject to a final inspection. There are plans to possibly create an historic garden on the property.
Gate Street Project	The committee met for the first time on January 9 th . They have scheduled meetings for the 1 st Monday of each month.
Municipal Improv. Project/STEAP	The Town Planner and Ms. Zelinsky will be meeting with Mattern Construction on January 11, 2023 to start the RFP.
Fire Station Improv. Design	The committee has chosen Silver Petrucelli & Associates, Inc. to do the engineering and architectural design for the project.

A motion was made by R. Thevenet/M Oulton to accept the bid of Silver Petrucelli & Associates. Motion approved.

New Business

- Resolution-USDA Ms. Hanson read the resolution for the USDA grant. This is for the public water funding.
A motion was made by M. Oulton/R. Thevenet to approve the resolution as written. Motion Approved.
- Resolution-Cemetery
Michael Carol Ms. Hanson is working with Michael Carol to apply for a cemetery grant. Mr. Carol spoke to the Selectmen and would like to start with fixing the Kinnie Cemetery. This grant is a reimbursable grant.
Ms. Hanson read the resolution for the Cemetery Grant.
A motion was made by M. Oulton/R. Thevenet to approve the resolution as written. Motion Approved
- Employee Handbook Ms. Hanson is working with the new payroll company APS to finalize the new employee handbook.
- Angel Tree Ms. Hanson would like to thank all the residents who donated to the Town's Angel Tree. It was a huge success and the Town was able to help several Voluntown families and seniors.
- Driveway Permits The Selectmen discussed the driveway permit for 98 Brown Road. They are asking for a conditional CO since the apron cannot be completed until spring when the asphalt companies reopen. The bond will be kept until the apron is completed.
A motion was made by M. Oulton/R. Thevenet to conditionally approve the driveway permit for 98 Brown Road. Motion approved.
- A driveway permit was submitted by 89 Lillibridge Road. A survey is needed before on the property. The resident/contractor has asked for approval so he can get started on the project.
A motion was made by R. Thevenet/M. Oulton to conditionally approve the driveway permit for 98 Lillibridge Road pending location. Motion Approved

Other Business

- Bike Trail Mr. Oulton asked if there was a date set for the meeting for the bike trail meeting by the State. The Selectmen discussed the project.
- Blight Ordinance Mr. Thevenet asked about doing a blight ordinance for the Town. The Selectmen discussed different options.

Suggestions for Next Meeting –

Adjournment

Motion A motion was made by R. Thevenet/T. Hanson to adjourn the meeting. The meeting adjourned at 7:08 p.m.
Motion Approved.

Respectfully submitted by:

Approved for distribution by:

Julie L. Zelinsky, Admin. Asst. to the BOS

Tracey Hanson, First Selectman