

## Building Committee Meeting Minutes

**October 18, 2022, at 11:00 a.m.  
in the Central Office Conference Room  
Voluntown Elementary School  
Voluntown, CT**

### **Members Present:**

Jack Wesa (Chairperson)  
Adam S. Burrows (Superintendent)  
Ron Millovitch (Resident)  
Jim MacBride (Resident)  
Kate Beuparlant (BOE Chair)  
Brian Kallio (Director of Maintenance and Facilities)

**Guest Present:** Dee Dee Jackman (BOE Clerk)

### **Copy to:** Amy L. Suffoletto (Principal)

Darlena Loranger (Executive Assistant to the Superintendent)  
Jim Ward (Technology Consultant)  
Tracey Hanson (First Selectwoman)

**Call to Order:** Chairperson Jack Wesa called the meeting to order at 11:07 a.m.

**Membership, Purpose of the Building Committee, and Projected Sequence of Events:** No new members. Jack Wesa distributed a spreadsheet entitled “22-23 VES Building Committee Status Report” listing the current projects, status, action required, deadlines, and estimated costs. This spreadsheet will be updated throughout the work of this committee over the next few years.

Brian Kallio reported that the gym partition wall is damaged and stress cracks can be seen across the cement wall. Pictures were shown. Mr. Kallio will call/email the Building Inspector to come examine the wall (*A visit by the Building Inspector has been scheduled for Thursday, October 22, 2022*). An update will be given at the next meeting as to the extent of the damage and if an urgent repair is needed.

Mr. Burrows reported a recent roof inspection and repair of the years 2000 section was very successful and the roof is in excellent shape. Quality Roofing, the company that successfully completed the installation of 44,000 square feet of the VES roof in 2017 and will now complete inspections and repairs, as needed, on the whole 66,000 square foot roof each Fall and Spring. (*News Flash: Mr. Kallio stated Quality Roofing came on Thursday, January 20, 2022 and made repairs ion the year 2000 roof above the JHA and they also checked the entire roof and made minor repairs , as needed*)

**Review Minutes from prior meeting:** The Minutes from the 10/4/22 Building Committee Meeting were provided and accepted.

**Building Committee Presentation for the Upcoming Town Meeting:** The Notice of a Public Hearing and Special Town Meeting was distributed which will be held on October 20, 2022 at 7:00 p.m. in the school gymnasium. The committee members were asked to attend.

The Town Notice stated the following:

“The Board of Selectmen of the Town of Voluntown, Connecticut hereby warns and gives notice that a Public Hearing of the Town will be held at the Voluntown Elementary School at 195 Main Street, Voluntown, Connecticut on **Thursday October 20, 2022, at 7:00 p.m.** to hear and discuss

(1) the proposed appropriation of \$170,000.00 from the Unassigned Fund for the HVAC Indoor Air Quality Project,

(2) the proposed appropriation of \$55,000.00 from the Unassigned Fund for the salvage and demolition of the Methodist Meeting House;

(3) the proposed reallocation of \$112,742.49 from the Oil Tank Replacement Fund to an Asbestos Abatement Project.”

Mr. Burrows will contact the Selectman’s office to add the wording “and other projects” to the end of the third resolution relating to the Oil Tank Replacement Funds. If any funds are remaining, other projects on the Building Committee’s list may be addressed. *(News Flash: Tracey Hanson checked and we cannot add any additional words to the motion.*

**Asbestos abatement and carpet removal:** (Update by Brian Kallio):

Brian Kallio has not yet received an asbestos abatement quote but Mystic Air Quality Consultants will perform asbestos testing of several areas in the school – main hall, classrooms, gym, bathrooms, etc. The committee agrees to have them test everything to gain a proper understanding of all that needs to be done in the years ahead.

**Update about telephones, video surveillance, and other security upgrades:**

The school has been experiencing issues with the telephones, voicemails and messages. Mr. Burrows will obtain a quote to replace this older phone system. *(Note: Mr. Burrows spent time after school to review what specifically happened with the telephones earlier today. There were difficulties transferring calls because of the older large telephone. It was mentioned the speaker does not work anymore, and they have had trouble connecting to some classrooms. APEX submitted a quote on October 4, 2022, quoting \$2,820 for Project Management Services for a new phone system. According to Jim Ward, Tech Consultant, it is not the Comcast connections coming onto the school. Our problems are with the older equipment. Mr. Burrows will sign the project management contract with APEX in order to updates our phones as soon as possible.)*

Quotes to upgrade the video surveillance will be sought from Verkada, Johnson & Johnson, and DEF News *Flash: We received a quote from DEF on 10-20-22).*

Another project (moving the server to the cloud) was discussed and more information will be reviewed at a future meeting.

Other security upgrades will be addressed later (i.e., replacing doors) as grant funds for this are available until 2024.

A few members suggested that calls to obtain bids/quotes be delegated to members on the committee to share the burden of available time and move forward on the projects themselves.

**Next Meeting:** Tuesday, November 1, 2022 at 11:00 a.m. in the central office conference room.

The meeting adjourned at 12:30 p.m.

*Respectfully submitted by Dee Dee Jackman (BOE Clerk) and Adam S. Burrows (Superintendent)*

*(ASB and DSJ on 10-20-22)*