

Voluntown Public Schools
October 28, 2022

To: Members of the 22-23 Building Committee for Small Projects
Jack Wesa
Ron Millovitch
Jim MacBride
Kate Beauparlant
Brian Kallio

Copy to: Amy L. Suffoletto – VES Principal
Darlena Loranger – Exec.Asst.to Supt.
Tracey Hanson ---- First Selectwoman
Jody Grenier ----- Fire Marshall
Pete Zvingilas ----- Building Inspector

From: Adam S. Burrows – Superintendent of Schools

Re: Building Committee Meeting on Tuesday, November 1, 2022, at 11:00 a.m.
in the central office Board of Education meeting room

===== Agenda =====

1. Membership, Purpose of the Building Committee, and projected sequence of events
2. Minutes of the 10-18-22 Building Committee Meeting (*Attached*)
3. Town Meeting on 10-20-22, approved the use of **\$112,742.49** for Asbestos removal in hallways, replacing the old carpets with tiles, and other smaller projects. Brian Kallio has scheduled an asbestos assessment of VES on 12-27-22 by Mystic Air Quality, a company that will take samples, complete a report, develop an RFP, and guide the process of completing this project.
4. Town Meeting on 10-20-22 approved submitting an HVAC grant application requesting \$170,000 with potential estimate of 60% reimbursement for “eligible” expenses for HVAC replacement projects. Brian Kallio and I have reviewed the following rough draft estimates of the projects:
 - White House \$21,800
 - VES Library \$12,500
 - Rooms 27 & 29 \$12,500 (Grade 4 and 3)
 - Rooms 36 & 38 \$12,500 (Kindergarten Classrooms)
 - Subtotal** \$59,300
 - Air Purifiers \$60,000
 - Project Manager \$19,000 (Includes Specs, RFPs, Bid, Grant Compliance, etc.)
 - Electrical \$11,000
 - Subtotal.....** \$149,300
 - Contingency (10%).... \$14,930
 - Total.....** **\$164,230** (Preliminary Cost Estimate)
5. HVAC System for VES Gym (\$78,000 already deposited in ESSER III Grant Account
 - Initial Estimate \$68,000 (Units in the four corners of the gym)
 - Structural Engineer.....\$10,000 (Specs, RFP, Bid Process, etc.)
 - Total****\$78,000** (Additional Funds from 22-23 Budget, if needed)
6. Video Surveillance:
 - Quotes from Verkada, Johnson & Johnson, and DEF are being sought.

Note from Brian Kallio: At this point we have 16 out of 32 cameras functioning and the majority of the cameras that are not operating are outside of the school. Do we want to put more money into this old system or start moving towards a newer one?

ESSER grant funds of **\$49,364.27** are available until 2024

7. Security upgrade:

This will be addressed later (i.e., replacing doors)

ESSER grant funds of **\$29,115** for security are available until 2024.

8. Telephones

*Mr. Burrows spent time after school to review what specifically happened with the telephones earlier today. There were difficulties transferring calls because of the older large telephone. It was mentioned the speaker does not work anymore, and they have had trouble connecting to some classrooms. APEX submitted a quote on October 4, 2022, quoting **\$2,820** for Project Management Services for a new phone system. According to Jim Ward, Tech Consultant, it is not the Comcast connections coming onto the school. Our problems are with the older equipment. Mr. Burrows was going to sign the project management contract with APEX to update the phones but delayed for a review by this Building Committee.*

Funds for this project (**Estimate of \$28,000**) come from the current 22-23 Bd. of Ed. budget.

9. Other

10. Next meeting of the Building Committee is scheduled for Tuesday, November 15, 2022, at 11:00 a.m. in the central office.

Attachments:

- *Purpose of Building Committee as established by Board of Selectmen*
- *Minutes of the 10-18-22 Building Committee Meeting*
- *HVAC Grant Questions: Extensive Lists of Steps to Complete the Process*
- *Grant Application*
- *CT-SDE EXCEL Budget Sheet*
- *10-28-22 New Release from CAPSS, CCM, and CABE – Flexible Use of ARP grant funds*

(ASB on 10-28-22)