

VOLUNTOWN SELECTMANS REGULAR MEETING
September 13, 2022

Meeting	The Regular Meeting of the Board of Selectmen was held in person and livestreamed via YouTube on Tuesday, September 13, 2022. Ms. Hanson, First Selectman, called the meeting to order at 6:00 p.m.
Selectmen Present	Tracey Hanson, Robert Jim Thevenet, Mark ‘Skipp’ Oulton
Town Officials	None
Citizens Present	Eddie Del Santo
Citizens Comments	Mr. Del Santo discussed the truck traffic on Main Street. He would like to get ahold of Senator Heather Somers to discuss the traffic issues. He suggested a sign be placed on Main Street stating “Local Truck Traffic Only”.
Approval of Minutes	A motion was made by M. Oulton/R. Thevenet to approve the minutes of the meeting held on August 23, 2022. Motion Approved.
Correspondence	
Prescription Plan	There is a Proact Prescription Discount Card Program that residents can sign up for. It is free for residents. The enrollment has decreased and only a few residents are currently signed up for it. Ms. Hanson will work on promoting this to residents.
TextMyGov	Ms. Hanson received a message through TextMyGov regarding a dead tree on Sand Hill Road. Ms. Hanson will send the Tree Warden out to look at it.
Titan Energy	Titan Energy is working with CCM to roll out a program with the goal of matching solar developers who are looking to lease land in order to put up solar panel arrays. The goal would be for the Town to sign a substantial twenty-year lease. This would be a good way for the Town to make money off leasing unused land. Titan Energy is interested in land near the Voluntown/Sterling Transfer Station.
Public Works Report	Public Works has completed the drains on Wylie School Road to Shetucket Tpke. Paving is scheduled for the next paving season. The drainage has been put into place on Basset Mill Road and they are currently waiting for a date from the Paving Company to begin. The Public works crew has been working on Constitution Field to get rid of the Queen Anne’s Lace that is causing a trip hazard for the soccer games. Ms. Hanson stated that the Town crew will mow just before the games to keep the roots low. The Public Works crew attended a class at the CT T2 center on ‘Planning & Managing Local Road Snow & Ice Operations’.
Board and Committee Reports	
Financial Report	Ms. Zelinsky submitted the Financial Report to the Selectmen for review. The audit for the Transfer Station is complete. The Audit for the Town will begin on September 14, 2022. Mr. Madeira has submitted paperwork related to the unclaimed property for the Town. He is working with the banking provider to strengthen the security with the Town accounts and is looking to consolidate funds to identify investable funds.
Motion	A motion was made by M. Oulton/R. Thevenet to add Tanglewood and Lakeview Drains, Driveway inspections, and Recreation Commission Appointment to New Business. Motion Approved.
Old Business Updates	
ARPA	No updates

Ordinances	No update.
Drawdowns	The device that lowers the dam at Beach Dale Pond has been fixed. The State said they would only lower one pond this year. If they lowered Beach Dale then they would only lower it by 12-18 inches and asked Ms. Hanson to check with residents to see if that would be worth it. The residents said yes that it would help to get rid of the weeds in the pond.
Forge Hill Bridge	The press release discussing the Forge Hill Bridge project has been released.
Grants	No Updates
Formation of Municipal ISP Commission	Mr. Oulton is working on the Formation of the Commission. No changes at this time.
Meeting House RFP	Ms. Hanson is working on the Environmental Review that will be done by Mystic Air Quality. The date for the Meeting House Demolition Bid has been moved out to September 30, 2022.
Procurement Policy	No changes.
New Business	
Title Six Plan	A motion was made by R. Thevenet/M Oulton to approve the Title Six Plan as submitted. Motion Approved. A motion was made by M. Oulton/R. Thevenet to appoint Susan Choquette as the Title Six Coordinator. Motion Approved.
Driveway permits	A motion was made by R. Thevenet/M. Oulton to extend the driveway permit for 258 Congdon Road to expire on 10/26/2023. Motion Approved. A motion was made by M. Oulton/R. Thevenet to extent the driveway permits for 417 Wylie School Road, James Road and 103 North Shore Road to 9/13/2023. Motion Approved. A motion was made by T. Hanson/M. Oulton to approve the completion of the driveway on 86 Brown Road. Motion Approved.
Recreation Master Plan	The Town received seven bids for the Gate Street Recreation Complex Master Plan. The Selectmen set a date of September 20, 2022 to review the bids in a joint special meeting with the Recreation Commission.
Pavement Plan	Ms. Hanson met with a company called BETA to create a Pavement Management Plan for the Town of Voluntown. This company would create a baseline of all roadway condition and estimate repair costs. This would provide a framework on how best to maintain all roads in Voluntown. There would be an initial survey that would cost \$16,000.00 and then a three year management plan. After that it was suggested to added \$5,000 a year to the annual budget for engineering and road services. The plan would include drains for Stormwater management.
Baptist Church Project	A motion was made by T. Hanson/R. Thevenet to form the Baptist Church Well Project Committee and to appoint Martha Wittwer, Julie Zelinsky, Susan Stripling, Rob Ruppel and Tracey Hanson to the committee. Motion Approved.
ClearGov	Claregov gave a presentation regarding an online budget book. This service would add transparency regarding the Town's Finances and create a digital rolling five-year capital plan. The cost for this service would be \$10,000 per year added to the annual budget. The Selectmen discussed looking at other companies.
Tax Refunds	A motion was made by M. Oulton/R. Thevenet to approve the tax refunds as submitted by the Tax Collector to Corelogic Centralized Refunds, Deepak Patel, Gerald Hatfield, Jesse Wolf, Miguel Ingles and Roger Corey. Motion Approved.

Tanglewood

Lakeside Terrace

There is a drainage issue at Tanglewood/Lakeside Terrace that the Town will be responsible for. There is a discrepancy on who owns the land so before the Town can fix it a survey will need to be completed to determine whether the Town owns the land where the drainage is or if an easement is needed. There is someone interested in buying the property to put a house on that will be affected by this drainage and is requesting a letter from the Town stating that the drain will be fixed.

Other Business

None

Suggestions for Next Meeting –

Adjournment

Motion

A motion was made by R. Thevenet/T. Hanson to adjourn the meeting. The meeting adjourned at 8:43 p.m.
Motion Approved.

Respectfully submitted by:

Approved for distribution by:

Julie L. Zelinsky, Admin. Asst. to the BOS

Tracey Hanson, First Selectman