

MUNICIPAL COMPLEX IMPROVEMENTS COMMITTEE

1. ESTABLISHMENT

The Municipal Complex Improvements Committee shall be established to oversee the 2022 STEAP Grant project that includes upgrades and repairs to the Voluntown Public Library and the Voluntown Town Hall, and the addition of an outdoor community space between the two buildings. At least 3 committee members will be appointed by the Board of Selectmen. Membership will consist of a representative recommended by the Library Board of Trustees, the Library Director, a representative from the Town Hall, and residents preferably with a background in construction, electrical or plumbing. Appointments will begin on September 27, 2022, and will end when the STEAP project is completed.

2. POWERS AND DUTIES

The Municipal Complex Improvements Committee will work with the Board of Selectmen and other appointed officials to oversee the STEAP grant project of upgrades and repairs to the Town Hall and Library, as well as the addition of an outdoor community space between the buildings. The responsibilities of the Gate Street Complex Planning Committee include, but are not limited to:

- A) Working with the project manager to oversee the project and make recommendations to the Board of Selectmen.
- B) Collecting bids from contractors, when applicable, and recommending the best qualified contractors to the Board of Selectmen.
- C) Making sure the project stays on budget and reporting any and all budget changes to the Board of Selectman.

3. COMMITTEE ADMINISTRATION

- A) The Committee reports to the Board of Selectmen.
- B) The Committee shall select from its members a Chairperson and Secretary to serve for the term of the Committee.
- C) All members of the Committee shall serve without compensation.