

**Town of Voluntown
Planning & Zoning Commission**

**Virtual Meeting
Regular Meeting
Wednesday April 8, 2020**

Draft Meeting Minutes

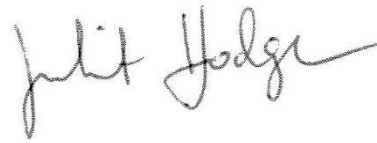
1. **Call to Order:** Chairman Scott Davidson called the Regular Meeting to order at 7:04pm.
Members Present: Scott Davidson, David Nieminen, Paul Hartman, and Alternate Members John Savage, Max Hollowell and Judith Allik.
Members Absent: Tom Sweet
2. **Seating of Alternates:** M. Hollowell and Judith Allik were seated for the meeting.
3. **Additions to the Agenda:** **Motion made and seconded (D. Nieminen / M. Hollowell) to add “general discussion” to the end of the agenda.** *MOTION PASSED Unanimously*
4. **Approval of Minutes Feb 12, 2020:** Commission members reviewed the minutes of the 2/12/2020 Meeting. **Motion made and seconded (D. Nieminen / J. Allik) to approve the minutes of the 2/12/2020 meeting as written.** *MOTION PASSED Unanimously*
5. **Citizen Comments:** None
6. **New Business:**
 - a) **Appointment of members to POCD Subcommittee: Motion was made and seconded (D. Nieminen/S. Davidson) to appoint Jack Wesa, Mark Simmons and Jim McBride to the POCD Subcommittee.** *MOTION PASSED Unanimously*
7. **Old Business:**
 - a) **Approval of 12/11/2019 Meeting Minutes as revised:** Commission members reviewed the revised minutes of the 12/11/2019 Meeting. **Motion made and seconded (M. Hollowell/J. Allik) to approve the revised 12/11/2019 minutes.** *MOTION PASSED Unanimously*
 - b) **Approval of 12/19/2019 Meeting Minutes as revised:** Commission members reviewed the revised minutes of the 12/19/2019 Public Hearing. **Motion made and seconded (J. Allik / M. Hollowell) to approve the revised 12/19/2019 minutes.** *MOTION PASSED Unanimously*

J. Hodge to send a copy of the approved minutes to 1st Selectman and NECOGG to be forwarded to the State.
9. **Correspondence:** Chairman Davidson stated that there was no correspondence other than communications from the State and Town Attorneys about COVID 19 response and resources. 1st Selectman, T. Hanson stated she would forward anything received at Town Hall to S. Davidson.
10. **ZEO Report:** ZEO P. Zvinglas was not present. S. Davidson stated that he spoke with Peter, and that everything is quiet for now.
11. **General Planning Discussion:** S. Davidson discussed the two vacancies on the Commission. He asked alternate members J. Allik and M. Hollowell if they were interested in becoming full members. Both declined. S. Davidson stated that he had received four letters of interest, but that only two were eligible to serve. The two vacancies must be filled by a Democrat or Unaffiliated candidate. The two eligible candidates are Patricia Key

and Juliet Hodge. If J. Hodge were to take the position, the Toawn would have to hire a new PZ Secretary. S. Davidson also discussed the need to elect a Chairman. P. Hartman had indicated that he would let the Commission know if he were willing to accept the position at the February meeting. P. Hartman declined at this time.

Commission discussed the need to rewrite the Zoning Regulations. Commission decided to allow J. Hodge to take on this task. J. Hodge will provide revisions one section at a time and relate them to the corresponding section in the POCD. She will work on the Regulation revisions in conjunction with the work being done with the POCD Subcommittee, and bring it back to the full Planning and Zoning Commission for review and discussion so that all may provide input as the work progresses. J. Allik stated that the POCD subcommittee would meet on April 20 (virtually). The agenda will be posted the Thursday prior.

- 12. Adjourn: A motion was made and seconded (D. Nieminen / P. Hartman) to adjourn at 7:25pm. *MOTION PASSED Unanimously***



Scott Davidson, Chairman

Juliet Hodge, Recording Secretary