

**VOLUNTOWN SELECTMANS REGULAR MEETING
July 14, 2020**

Meeting	The Regular Meeting of the Board of Selectmen was held via Zoom on Tuesday, July 14, 2020. Ms. Hanson, First Selectman, called the meeting to order at 6:00 p.m.
Selectmen Present	Tracey Hanson, Ronald Millovitsch, Mark Oulton
Town Officials	None
Approval of Minutes	A motion was made by M. Oulton/R. Millovitsch to approve the minutes of the regular meeting held on June 23, 2020. Motion Approved.
Citizens Comments	None
Correspondence & Announcements	
PW Garage	The keys to the new Public Works Garage were officially handed over to the First Selectmen today. The planting of grass still needs to be finished in the fall and a retainage will be held until then.
Elderly Van	Ms. Hanson spoke to the First Selectman in Griswold about the van. Griswold will go over the van one final time before turning over and transferring the registration to Voluntown.
Elderly Commission	Mr. Oulton asked if they had any response for the Elderly Commission. He has someone who would be interested. Ms. Hanson stated they will add it to the agenda for the next meeting.
Boards & Committee	
None	
Finance Reports	
Budget FY 19/20	The Town is expected to turn in approximately 57,000 to the General fund at the end of FY 19/20. Most if this is due to the spending freeze the Selectman initiated and the layoff of the library personnel.
Public Works Garage	There is a cost overrun on the project due to unsuitable fill found when the foundation was done. The final amount of the appropriation needed to close out the project will be decided after the LoCIP money has been received.
CIP	Ms. Hanson will be working on updating the Capital Improvements plan now for the next budget year. The playscape on Constitution Field may need to be replaced soon. They have a 20-year life span and the one on Constitution field is at least 15 years. The state opened the STEAP grants for this year. The maximum award is approximately 140,000 and it's a matching grant. The application is due August 14 th . Ms. Hanson's first choice for the project would be Bennet Road/Bennet Circle or the paving of Shetucket Turnpike. Mr. Millovitsch suggested Basset Mill.
Old Business	
Hold Harmless	The Recreation Commission has been receiving quite a few requests to use the Pavilion. The current agreement does not have a provision for individuals or nonprofits to host an event, so a section was amended for that. The revision is also needed to add a section on the COVID-19/Pandemic. This provision states that if someone contracts COVID-19 during an event held on town property then the Town is not responsible. The Selectmen decided to move the vote to the next meeting after Mr. Millovitsch has a chance to read it.

Robbins Cemetery The Robbins Cemetery Association has put in a request for funds to help with their expansion of the cemetery. They submitted receipts for the first part of the project and are ready to go out to bid for the next phase.
A motion was made R. Millovitsch/M. Oulton to approve the request made by the Robbins Cemetery provided there is enough money left in the passport accounts that are designated for use to upkeep the cemeteries in town. Motion Approved.

New Business

Bennet Rd/Bennet Circle Ms. Hanson would like to start a committee to begin the project for Bennet Road/Bennet Circle. The drainage and paving needs to be upgraded. The committee will also investigate adding water and sewer to the area. Ms. Hanson will contact CT Water to get their input. The committee should consist of approximately 7 people. We will be looking for people with knowledge or experience in road construction, finance and legal expertise.

Revision of Job title Ms. Hanson is working on a revision to the job titles for the Clerk to the Selectman and a Director of Finance position. Both positions are being held by one person right now. These job descriptions will be used to have a clearer definition of what the job currently is. Moving forward the position will be moved to two separate jobs. The Director of Finance will be full time and the Clerk position will be part time. The Town currently does not have any position designated to take care of the Towns Finances, Human Resources and Budgets.

Suggestions for Next Meeting –Hold harmless agreement, Driveway permit, Elderly Commission, Covid-19 Vacation Policy

Adjournment

Motion A motion was made by R. Millovitsch/M. Oulton to adjourn the meeting. The meeting adjourned at 6:40p.m. Motion Approved.

Respectfully submitted by:

Approved for distribution by:

Julie L. Zelinsky, Admin. Asst. to the BOS

Tracey Hanson, First Selectman