

**Town of Voluntown
Planning & Zoning Commission**

2020-2030 POCD Sub-committee

**Voluntown Public Library
Monday February 24, 2020 7:30pm**

Draft Minutes

1. **Call to order & Roll Call:** Judith Allik called the meeting to order at 7:30pm. Judith Allik and Juliet Hodge were present. J. Hodge agreed to take notes and prepare the minutes.

Mark Simmons, Jack Wessa, and Jim MacBride were also present and expressed interest in being appointed to the Sub-committee. Mark Simmons is a member of EDC and has a background in Recreation. Jack Wessa is the Chair of EDC and Jim MacBride is a town resident with an interest in natural resource conservation. At the next regular Planning and Zoning Meeting, J. Allik will request that these individuals be formally appointed to the Sub-committee. The group decided that 5 members would be sufficient for the actual sub-committee, but that they would invite others to join topic specific future meetings as appropriate.

2. **Schedule of Future Meetings:** Meetings will be held the 3rd Monday of the month at 6pm in the Town Library
3. **Discussion about priorities and tasks:** Members and guests present discussed the basic components of a POCD and the need for a clear vision. There was general discussion about the deficiencies in the recently adopted POCD and about the need to also update the Zoning Regulations. J. Hodge suggested that we look at the Regulations and come up with some suggested changes which could then be worked into the POCD as goals. The group will also review the data presented to help determine current trends that have direct bearing on planning issues and future development. The group will look at the current goals outlined in the POCD and use them to try and flesh out a vision that supports the goals identified. This vision statement will change along the way as we go through each section of the plan and identify other issues that may need to be addressed through additional goals and objectives.

J. Hodge will try and get a Tapestry Report and Market Analysis report from Community Analyst to help everyone have a better understanding of the types of residents in town and their lifestyle and spending habits. The market analysis will define the current market (volume and value), the various customer segments and buying patterns, the competition, and the economic environment in terms of barriers to entry and regulation.

4. **Adjourn.** The meeting adjourned at 8:30pm.

Judith Allik, Chairman

Juliet Hodge, Secretary