Wylie School House Renovations Committee (WSHRC)
June 18, 2018   6:30pm Wylie School House

Present:    Jen Panko, Jack Wesa, Karen Britt, Dwayne Britt Mary Anne Nieminen, Winona Berdine
Absent:    none

- 6:37pm call to order
- Pledge of Allegiance
- Welcome
- The Statement of Purpose was read and discussed at the previous meeting. No comments.
- Minutes from 6.4.2018 meeting
  o Winona Berdine made a motion to accept, Karen Britt seconded, passed
- Vote on slate of officers for the WSHRC
  o Jack Wesa made a motion that Jen Panko be Chairman, Karen Britt seconded, passed
  o Jen Panko made a motion that Karen Britt be Vice Chairman, Winona Berdine seconded, passed
  o Karen Britt made a motion that Winona Berdine be Secretary and Treasurer, Jen Panko seconded, passed
- Treasurers Report – Winona Berdine
  o Balance of $0.00
- Review of draft presentation to Board of Selectmen for 6.26.2018 meeting
  o Slide 7, update with new list
    ▪ Print copies of the spreadsheet for handouts at the BOS meeting
    ▪ Print copies of the work scope documents for handouts at the BOS meeting
  o Slide 8, update with new priority list
  o Slide 10, add new Outhouse pictures
  o Slide 11, update with new quote $5
    ▪ Print copies of the current quotes for handouts at the BOS meeting
  o Slide 12, change “ASAP” to “Immediately”, add “and other community groups” to bullet 3 after ‘VHS’
- The WSHRC conducted a walk around of exterior of Wylie School House, led by Jack Wesa, to visually review the areas of concern (for repair)
  o WSHRC agreed to update the woodwork repair scope document
    ▪ New repair issues were added (note that previous 2017 quotes did not include the newly added issues)
  o Jack Wesa met with 2 contractors and hopes to have 2 quotes (all inclusive) by the end of this calendar week. Josh Caswell also reviewed the School needs this week
- WSHRC reviewed the list of repair items needed, and set priorities
  o 1 wiring
  o 2 woodwork (extensive list)
    ▪ Art N believes he can provide milled white oak for the project
  o 3 paint
  o 4 stove/chimney
    ▪ Jack has 2 previous chimney quotes, no quotes on interior stove pipe repair needs
  o 5 bell
  o 6 flagpole
    ▪ It was noted that the state of CT may have free/cheap flagpoles for us, advised to contact the highway department for inquiry
- Fundraising sub-committee
  o The WSHRC agreed to create this sub-committee as we anticipate funding needs for this project
  o WSHRC would like for Julie Soto to head this sub-committee, no commitments have been made
  o WSHRC agreed that we need to explore grant options and public funding
    ▪ Also to work with the CT Trust on this effort
• WSHRC vacancy, it was agreed that we would not solicit anyone to request appointment by the BOS at this time
  o Public outreach may generate more interest
• Next meeting
  o 6.25.2018, 7pm, Voluntown Town Hall
  o 6.26.2018 we are on the agenda for the Board of Selectmen meeting
• Meeting adjourned 7:53pm motion made by Winona Berdine, Jen Panko seconded, carried

Signature of Secretary

Date 6/25/2018