Minutes of the Voluntown Public Library Board of Directors Meeting –December 12, 2011  
   
1. The meeting was called to order at 6pm. Present were Gloria Matthews, Cathy Rubin, and Martha Wittwer, Wendy Gauthier, and Tracy Hanson.  
   
2. Citizen’s Participation – Angela Morrison – Friends of the Library Secretary  
   
3. Secretary’s Report was accepted.  
   
4. The Treasurer’s Report was accepted.  
   
5. Librarian’s Report was presented by Cathy Rubin and accepted.  
   
6. Correspondence – donations were received from Patricia Thevenet and Dr. Gay.

7. Committee Reports:  
   
a. Friends – no report.  
   
b. Grants – no report  
   
c. Technology – no report.  
   
d. Utility – no report  
   
8. Old Business:

a. attendance policy – The attendance policy will be revised.   
b. small memory flash drives have been purchased.   
c. the outside lights have been replaced.

9. New Business:

a. the 2012 schedule will remain the same as 2011.   
b. job vacancy – tabled.   
c. the old book racks being stored in the basement will be donated.   
d. the VPL policy manual will be updated.   
e. there is another Board vacancy (Tony Nicolosi resigned).

The meeting adjourned at 7:07pm.  
   
The next regular monthly meeting will be held on January 12, 2012 at 6pm.