

TOWN OF VOLUNTOWN
FIRE FIGHTER/EMT (PER DIEM)

Department:	Fire
Reports to:	Volunteer Fire Chief or designee
Supervise	NA
Position Status:	Non-Exempt
Weekly Hours:	Schedule Varies – Per Diem for shifts worked
Salary Classification:	Grade 7
Date Approved	July 2024

Position Summary/Purpose:

The purposes of the position are to respond to Fires, Rescue, EMT, emergencies, car accidents and medical type of emergencies. Drive either Fire Trucks, Rescue Vehicles or Ambulances. Wear protective clothing and use either fire, rescue or medical equipment to handle emergency situations. Maintains equipment and Fire Station in good working order or reports concerns. The Firefighter/EMT is responsible for maintaining and improving upon the efficiency and effectiveness of all areas under his/her direction and control.

Essential Job Functions:

(The essential functions or duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.)

- Provide services necessary to minimize the loss of life or property threatened by the hazards of fire, explosions, medical, chemical, and rescue related emergencies. Serve as part of the team for fire suppression, fire/medical prevention and assist with code enforcement.
- Responds to emergency situations with ambulance, fire truck or rescue truck for medical emergencies, car crashes, fires, etc. Take command if necessary due to no commanding officer on site. Transfer command to qualified commander.
- Perform Firefighting operations as trained including using air breathing systems, hoses, ladders, etc.
- Provides EMT life support medical services, following HIPPA regulations and maintain medical control based on Hospital procedures.
- Performs detailed subjective and objective patient assessments within established protocols, stabilization and treatment. Maintain confidential information.
- Coordinates and administers emergency care procedures with contracted Paramedic providers on scene and communicates effectively with emergency room staff.
- Prepares and maintains daily operations logs, incident report records, and patient care reports.
- Drives and/or operates various ambulance units, fire trucks, or rescue vehicles.
- Assists in maintaining ambulances, fire trucks, rescue vehicles and equipment and cleaning station and grounds, ensures that emergency/fire vehicles are completely stocked and in good running order.
- Assist with presentations within the community on fire safety, fire prevention and medical topics;
- Provides a public service including attending/being on stand-by at local sporting and community events.
- Participates in continuing education training for Fire Fighting, EMT and Emergency

services. Participate in instruction programs by individual study of technical material and attendance at scheduled drills and classes.

- Ensure that all work is conducted in a safe manner and all work safety practices are followed. Report any concerns to the Fire Chief or Commanding officer
- Consistent on-site work and on-time attendance are essential for this position when assigned to a shift.

Other Functions:

- Perform similar or related work as required, directed or as situation dictates.
- Continue training and professional development and keep current with trends.
- Assist other department staff as needed to promote a team effort to serve the public.

Minimum Required Qualifications:

Education, Training and Experience:

The qualifications required would generally be acquired with a high school degree or diploma and 3 years' experience as a Volunteer/paid Firefighter/EMT or any equivalent combination of education, training and work experience.

Special Requirements:

Must have and maintain: Valid CT Driver's License with a CDL Class B or 2Q endorsement preferred; FF II certification; EMT-Basic Certification with CPR and AED; Must pass annual firefighter and medical exam including respiratory function test and DOT physical clearance if required.

Knowledge/Skills/Abilities

- Knowledge of emergency medical techniques and procedures required at the EMT level and HIPPA regulations;
- Knowledge of Firefighter II duties and responsibilities;
- Knowledge of hazardous materials awareness;
- Knowledge of laws, rules and regulations relating to emergency medical services, EMT and Firefighter II activities;
- Knowledge of the occupational hazards and safety precautions of the discipline;
- Knowledge or ability to learn the layout of local roads and of the locations and characteristics of various neighborhoods and communities;
- Knowledge of proper terminology used in the discipline;
- Ability to drive an ambulance unit, fire truck or rescue truck to and from emergency calls;
- Ability to communicate effectively using solid reading, writing, listening and speaking skills; ability to produce medical reports that accurately convey information and explain medical situations to patients;
- Ability to work under stressful or dangerous conditions, often involving considerable personal risk or risk to others;
- Ability to exercise independent judgment, and complete tasks efficiently and accurately;
- Ability to maintain professional ethics related to confidentiality, specifically medical records;
- Possession of physical endurance and agility to deal with ill or injured patients and handle fire suppression and the various equipment for emergency situations;

- Able to perform strenuous or peak physical effort during emergency, training or station maintenance activities for prolonged periods of time under conditions of extreme height, intense heat, cold or smoke
- Ability to react quickly and calmly in emergency situations;
- Ability to understand and follow oral and written instructions;
- Ability to establish and maintain effective working relationships with associates, hospital staff, police, regional officials, outside agencies and the general public;
- Ability to deal courteously, yet firmly and effectively with the public in emergency situations;

Job Environment:

- Most work is performed in a very noisy environment such as a fire, rescue situation, fire drill, medical services to ill or injured patients. The job involves recurring exposure to chemicals, flames, fumes, mechanical equipment as well as all types of weather conditions. Medical assistance calls to resident homes requires tact in gaining health information. Some office or paperwork is handled in a moderately noisy fire station related to incident reports.
- Requires the operation of a vehicle, fire truck, ambulance, fire equipment, medical equipment including defibrillators, telephones, personal computers, copiers, facsimile machines, and other standard office equipment
- Makes frequent contact with businesses, schools, public utilities, emergency organizations, other Fire Departments, police, regional agencies, and the public during emergency situations. Communication is frequently in person or via radio, and occasionally by telephone, fax, email, mail and in writing. Contacts require calm demeanor
- Errors in judgment or omissions could result in delay in service, damage to buildings and equipment, injury to self and others, and potential liability.
- While performing the duties of this job, the employee is frequently required to perform a variety of task on slippery, hazardous surfaces such as rooftops and ladders; and must make rapid transitions from rest to near maximal exertion without warm-up periods. Employees must wear personal protect equipment that weighs approximately 50 pounds while performing firefighting tasks. Must rely on senses sight, hearing, smell and touch to help determine the nature of the emergency, maintain personal safety, and make critical decisions in a confused, chaotic, and potentially life-threatening environment. The employee must tolerate extreme fluctuations in temperature while performing duties in hot and humid atmospheres. May work for long periods of time requiring sustained physical activity and intense concentration

Physical and Mental Requirements:

Work Environment

	None	Under 1/3	1/3 to 2/3	Over 2/3
Outdoor Weather Conditions			X	
Work in high, precarious places		X		
Work with toxic or caustic chemical		X		
Work with fumes or airborne particles		X		
Non weather related –extreme heat/cold		X		
Work near moving mechanical parts		X		

Risk of electrical shock		X		
Vibration	X			
Other-Emergency Operation				X

Physical Activity

	None	Under 1/3	1/3 to 2/3	Over 2/3
Standing			X	
Walking			X	
Sitting			X	
Talking & Hearing				X
Using hands/fingers to handle/feel/type			X	
Climbing or balancing		X		
Stooping, kneeling, crouching, crawling		X		
Reaching with hands and arms			X	
Smelling		X		
Bending, pulling, pushing		X		
Other-Driving			X	
Other-Long Hours during an Emergency			X	

Lifting Requirements

	None	Under 1/3	1/3 to 2/3	Over 2/3
Up to 10 pounds				X
Up to 25 pounds				X
Up to 50 pounds				X
Up to 75 pounds – Fire Pack				X
Up to 100 pounds – Moving person		X		
Over 100 pounds – Moving person		X		

Noise Levels

	None	Under 1/3	1/3 to 2/3	Over 2/3
Very Quiet (forest, isolation booth)	X			
Quiet (library, private office)	X			
Moderate noise (computer, light traffic)				X
Loud Noise (heavy equipment/traffic)			X	
Very Loud (jack hammer work)			X	

Vision requirements

- ☒ Close vision (i.e. clear vision at 20 inches or less)
- ☒ Distance vision (i.e. clear vision at 20 feet or more)
- ☒ Color vision (i.e. ability to identify and distinguish colors)
- ☒ Peripheral vision (i.e. ability to observe an area that can be seen up and down or left and right while the eyes are fixed on a given point)
- ☒ Depth perception (i.e. three-dimensional vision, ability to judge distances and spatial relationships)

(This job description does not constitute an employment agreement between the employer and employee. It is used as a guide for personnel actions and is subject to change by the employer as the needs of the employer and requirements of the job change. Reasonable accommodation may be made to enable qualified individuals with disabilities to perform the essential functions of this position.)