

VOLUNTOWN PUBLIC LIBRARY

September 10, 2020

Emily Allard, Director

LIBRARY VISITS: Adult - 0 Young Adult – 0 Child – 0

PROGRAMS: Adult YA Child

CIRCULATION: BOOKS: Adult: 265 YA: 16 Child: 250
Total Circulation – 178`
Periodicals – 0 J Periodicals - 0
Music CD: Museum/Park passes – 0
BCD - 14 J BCD - 1
DVD – 22 J DVD - 5
ILL requested from other libraries – 3
ILL Borrowed - 2 ILL Loaned – 5
Computer Use – 0 Computer Assistance – 0
Reference - 0

BOOKS & DVDS PURCHASED:

8/12 Books \$42.86 Amazon

OTHER MATERIALS PURCHASED/EXPENSES :

8/3	Fire Extinguisher Certification	\$275.50	Shoreline Fire Equip.
8/10	SRP craft supplies	24.25	Michaels
8/12	Find It subscription	350.00	CT State Library
8/17	Circ Desk electrical	3560.39	James Couillard
8/19	Wifi cable installation	844.70	James Couillard

GRANTS: NA

MONTHLY NEWS:

Wifi has been extended outdoors to pavilion. Shelving has been completed and installed by Joe Escher. Rewiring and reposition of circulation desks has been completed.

PETTY CASH EXPENSES: NA

FINES AND FEES given to town

NEEDS / CONCERNS:

Swinging door on the circ desks need to be built and installed. Joe Escher will submit a quote for the work. This construction has been or will be paid from the building fund with the exception of the work by HelpDesk Express. The computer tech recommends that we update and support the network infrastructure in order to accommodate usage and guarantee security. Attached sheet has prices. Town hall says that this could be paid for from building fund. Reopening could be planned for October with limited hours, visits for browsing and computer use by appointment only. I could work these hours alone or bring back other staff depending on their comfort level on working with the public.

UPCOMING PROGRAMS: All programs have been cancelled or postponed until further notice due to Covid-19.