

Voluntown, Connecticut  
September 3, 2020

**To: Members of the Voluntown Youth Service Bureau Advisory Board and the Local Prevention Council (LPC): Alcohol, Tobacco, and Other Drug Abuse Prevention (ATODA)**

This meeting is being held via Zoom and can be watched "live" on the Voluntown School YouTube channel below:  
<https://www.youtube.com/channel/UC3I7dQmnXMxoTlNHzaSZ1zw>

Public must submit any comments via email at least one hour before the scheduled meeting time to: [aburrows@voluntownct.org](mailto:aburrows@voluntownct.org)  
A recording of this meeting will be available on the Town and School websites within seven days.

Diana Ingraham-----	YSB/LPC Chair	Victoria Becotte--	Resident
Judith Allik -----	Resident and LPC Liaison	Paul Grillo -----	Business Proprietor
Christopher Wilson -----	Vice Chair and Board of Education	Anna Dimino -----	HS Student
Jo-Anne Weir -----	VES Teacher and Resident	Pam Theroux -----	Town Clerk/Resident
Ella Malek-----	JHS Student	Dee Dee Jackman ----	YSB-LPC Clerk

Copy to: Melinda Bryan - YSB Director; Amy Suffoletto – VES Principal; Lloyd A. Johnson, PhD., - Director of Student Services; Rachel Ricard – Executive Assistant to the Superintendent of School; Tracey Hanson - First Selectwoman; Kathleen Groth – Social Worker, Mark Simmons – Resident, Alyson Paige – Science Teacher

From: Adam S. Burrows – YSB/LPC Secretary and Superintendent of Schools

**Re: YSB/LPC Board meeting - Wednesday, September 9, 2020 at 5:00 p.m. – Virtual Online Meeting**

===== Agenda =====

1. Call to Order
2. YSB-LPC Advisory Board Membership for 20-21
3. Review the Minutes of the 8-12-20 meeting
4. Budget Report: (*Current Balance is \$37,969.25*)
5. Projected grants, funding sources, and implementation of the 20-21 Budget
6. Report by the YSB Director: Current and Upcoming Programs (*Science, Ice Cream Truck, Ness, Drive-in Movie License for Halloween activities, etc.*)
7. Continuation of program adjustments due to COVID-19 (*Supply Masks, Lanyard, Physical Activities, and Reach-out ways to be supportive of the youth in community in safety initiatives, etc.*)
8. SERAC
9. YSB Legislative Report
10. Smart Recovery Program
11. Update YSB Purpose and the LPC Mission, as needed below (Second Reading)
12. Other
13. Next meeting is on Wednesday, October 14, 2020 at 5:00 p.m.

Future 20-21 Meetings are scheduled for the following Wednesdays at 5:00 p.m. on:  
November 11, December 9, January 13, February 10, March 10, April 7, May 12, and June 9

The Youth Service Bureau assists our town with parent training opportunities; programs to develop positive youth involvement; youth suicide, violence, alcohol and drug prevention programs; outreach programs; increased community involvement; and more. The YSB mission is to identify the needs of our community, facilitate to implement services and programs that foster positive development in our youth and enable them to become responsible members of our community. The Bureau plans, evaluates, coordinates, and implements resources and opportunities for our youth and their families. (Approved 9-9-14 and 8-12-20)

The Local Prevention Councils are advisory in nature and reflective of the community's racial/ethnic, political, and economic diversity. Councils include representation from professionals working in the prevention field in general and ATODA prevention in particular, including representation from volunteer groups to focus on ATODA prevention. Eligible grantees are required to demonstrate the support and involvement of elected officials and meet on a quarterly basis to review issues and develop a comprehensive plan of action. (9-2-14, 8-12-20, and 9-9-20)

(Drafted by ASB on 9-4-20)