

**VOLUNTOWN SELECTMEN'S MEETING
November 26, 2019**

Regular Meeting	The Regular Meeting of the Board of Selectmen was held on Tuesday November 26, 2019 at the Voluntown Town Hall. Ms. Hanson, First Selectman, called the meeting to order at 6:00 p.m.
Selectmen Present	Tracey Hanson, Ronald Millovitsch, Mark Oulton
Town Officials	None
Citizens Present	None
Approval of Minutes Motion	A motion was made by R. Millovitsch/M. Oulton to approve the minutes of the regular meeting held on November 12, 2019. Motion Approved.
Citizens Comments	None
Boards & Committee	
Financial	The Selectmen reviewed the budget for fiscal year 2019-2020.
Correspondence & Announcements	
Town Hall	The Town Hall will be hosting a Cookies and Cocoa night at the Town Hall Meeting Room on December 17, 2019 from 4pm – 7pm.
CCC Legacy	Ms. Hanson received the National CCC Legacy Journal showcasing the unveiling of the Statue in Pachaug State Forest in September.
NECCOG	NECCOG has scheduled their annual meeting for December 13, 2019 at Parson's Lodge located at the Pomfret School from 10:30am – 1:00pm.
CLA Engineers	Ms. Hanson received the minutes for the Town Garage meeting that was held on November 12, 2019.
City of New London	The City of New London's Foreign Trade Zone Commission "will hold informational sessions soon on the public benefits and the benefits to any business involved in the import/export of foreign and domestic goods".
SE CT Television	The Southeastern Connecticut Television will hold their Holiday Party, Art Opening, and Open House on Thursday December 12, 2019 from 5:30pm – 8:30pm.
DOT	The State of CT Department of Transportation is holding a public hearing on January 9 th , 2019 at 10am at the DOT Conference Room A on the application from Fairfield County Transportation, LLC which seeks to expand its taxicab authorization to Norwich, Bozrah, Franklin, Griswold, Lisbon, Sprague, Groton, New London, Canterbury, Plainfield, Sterling, Voluntown, Ledyard, North Stonington, Stonington, Preston, Montville, Waterford, Chaplin, Columbia, Mansfield and Windham.
DPH	The Department of Public Health issued a report on the first Influenza deaths for the 2019-2020 season and urges residents to get a flu shot.
OPM	OPM issued a memo stating the deadline for filing audit reports is December 31, 2019.

A&A Office A&A Office Systems is now part of the UBEO Business Services as of November 1, 2019.

P&Z Ms. Hanson sent a letter to the Planning and Zoning Commission endorsing their proposed Plan of Conservation for 2020-2030.

Old Business – Discussion
None

New Business – Action

Tax Refunds A motion was made by R. Millovitsch/M. Oulton to approve tax refunds to the following: Angelo Algiers, Honda Lease Trust, Susan and Rodger Hosig, Amanda Keane, Roger and Joanne Ouellet, Suzanne Pelkey and Richard and Dorothy Wingate. Motion Approved.

Appointment A motion was made by M. Oulton/R. Millovitsch to appoint Joan Barrus as the Municipal Agent for the Elderly for a two-year term. Motion Approved.

Services Agreement
Motion The Selectmen reviewed the Service agreement policy.
A motion was made by R. Millovitsch/M. Oulton to approve the Service Agreement Policy.
Motion Approved.

New Business – Discussion

Elderly Commission Ms. Hanson sent the information we have on the Elderly Commission to the Town Lawyer. Ms. Hanson is working on reviving the commission. Ms. Hanson has discussed with the Town of Griswold about the possibility of buying a senior’s van that they are selling. This would help to increase services to our seniors in town.

Clerk/Asst Treasurer The Selectmen reviewed the new job descriptions for a clerk position and revised the job description for the Assistant/Deputy Treasurer position.

Motion A motion was made by M. Oulton/R. Millovitsch to approve the job descriptions for the Clerk and the Assistant/Deputy Treasurer. Motion Approved.

Suggestions for Next Meeting –

Adjournment

Motion A motion was made by R. Millovitsch/M. Oulton to adjourn the meeting. The meeting adjourned at 6:34 p.m. Motion Approved.

Respectfully submitted by:

Approved for distribution by:

Julie L. Zelinsky, Admin. Asst. to the BOS

Tracey Hanson, First Selectman