

Wylie School House Renovations Committee (WSHRC)
June 4, 2018

Present: Jen Panko, Jack Wesa, Karen Britt, Mary Anne Nieminen, Winona Berdine
Absent: Dwayne Britt

Jen Panko read the WSHRC document as presented via the Voluntown Board of Selectmen.

The group appointed the following officers:

- Chairman – Jen Panko
- Vice Chairman – Karen Britt
- Secretary & Treasurer – Winona Berdine
- Other members; Jack Wesa, Mary Anne Nieminen, Dwayne Britt

Jack distributed the list of Wylie School repairs and cost estimates, compiled February 2017. Robust discussion on the list. The Committee decided the following;

- Item 3 (replace window sill & structural sill) should now include both the left and right windows
- Any repairs should keep historic, period correct materials (including using white oak for sill repair – perhaps Art Nieminen has some wood for this use)
- Add the following to the list
 - # 11 wiring repair
 - # 12 repair bell/yoke
 - # 13 replace flagpole
- The Committee needs to;
 - Prioritize the list
 - Document the proper scope of each item (by priority), include comments regarding lead paint
 - Get updated and/or new quotes for each item
- The Committee agreed on the following priorities;
 - # 3 (replace window sills & structural sills), # 4 (replace window sill & window pane), # 6 replace right side bottom clap board, # 7 caulk lower holes both side doors, # 11 repair wiring to school
 - Note: these items are safety issues and/or are getting worse due to weather
- For items numbers 3, 4 and 7 – will need quotes that include time and materials rates because more work may be needed than currently documented due to unknown depth of issues being addressed
 - The Committee will need to present quotes to the Voluntown Board of Selectmen that includes an ‘allowable overage’
- Jack noted that within the past few years Beth Ackley conducted a review of the Wylie School House which indicated serious sill damage that needed repaired
 - Jack and Jen to find copies of Ms. Ackley’s report
- Jen Panko to contact Selectwoman Tracey Hanson regarding having Eversource fix the wiring to the school since a) this happened during storm damage, and b) the school is planned to be painted and those wires will need to be sleeved for safety. If Eversource will not do the repair, discuss having Kevin Schultz fix the wiring (he has volunteered via Karen Britt to do so without charge). Tracey will need to review the town insurance if Kevin is to do the work.
- Jen Panko to contact Tracey to understand better the capabilities of the Ekonk Grange in their volunteer effort to paint the Wylie School House
 - It is noted that the school will need primed, with 2 coats of exterior, oil based paint
 - Once scraped the painting must begin immediately
- Jen Panko to contact Julie Soto regarding Grant opportunities, and her willingness to be appointed as a Fund-Raising Subcommittee under the Wylie School Renovations Committee.
 - Plan to discuss grant opportunities with Greg Farmer as well

It is estimated that the Town currently has \$7000 in funds in the revolving No-Year Wylie School account. The 2018/2019 budget includes another \$2000. There may be other town funds available but would need to be earmarked by July 1, 2018.

The Committee plans to present an initial plan to the Board of Selectmen at the June 19, 2018 meeting. The next Committee meeting will be Monday, June 18, 2018 at 6:30pm at the Wylie School House.

Next steps:

- Winona Berdine to document and distribute minutes
- Winona Berdine to document and distribute the draft 'scope' of the items prioritized
 - One for the woodwork repair, one for the painting project
 - Once approved by the Committee, Jack will solicit new/updated quotes for the woodwork repair, Winona will solicit new/updated quotes for the painting project
- Winona Berdine to draft a PowerPoint presentation for the 6.19.18 BOS meeting
 - Jen Panko to inquire about a projector

Next meeting set for Monday, June 18, 2018 at 6:30 pm at the Wylie School.

Meeting adjourned 8:10pm

Minutes approved:


Signature of Secretary


Date