

APPEAL PROCEDURES

Appeals may be taken to the Zoning Board of Appeals when (1) it is alleged that there is an error in any order, requirement or decision made by the Zoning Enforcement Officer or the Planning and Zoning Commission, or (2) when a variance is sought from the provisions of the Zoning Regulations. A variance may be permitted if the Board finds that a literal enforcement of the Zoning Regulations would result in exceptional difficulty or unusual hardship because of conditions especially affecting a parcel of land but not affecting generally the district in which it is located.

Appeals for variances may be submitted at any time. Appeals from an action of the Zoning Enforcement Officer or the Planning and Zoning Commission must be filed within thirty days after such action. All appeals shall be on the prescribed form and shall be submitted to the Zoning Enforcement Officer or the Secretary of the Board together with a check or money order in the amount of \$25 made payable to the Town of Voluntown to defray the costs of the required public hearing. All appeal forms and supporting data shall be filed in duplicate.

Any appeal concerning a variance for a lot containing or intended for the location of a single family residence or an addition or accessory building thereto and which is submitted before the fifteenth day of the month shall have its public hearing scheduled for the next regularly scheduled meeting of the Board. All other appeals or applications shall have the date of receipt as the next regularly scheduled meeting of the Board. The regular meetings of the Board are the first Monday of each month.

The Board shall within sixty-five days after receipt of the notice of appeal, hear such appeal and give due notice thereof to the parties. Notice of the time and place of such hearing shall be published in a newspaper having a substantial circulation in Voluntown at least twice at intervals of not less than two days, the first not more than fifteen days, nor less than ten days, and the last not less than two days before such hearing. Said Board shall decide such appeal within sixty-five days after the hearing.

Notice of the decision of the Board shall be published in a newspaper having general circulation in Voluntown and addressed by certified mail to the appellant within fifteen days after such decision is rendered. A copy of the decision shall be filed with the Clerk of the Town of Voluntown.

APPEAL
TO THE ZONING BOARD OF APPEAL
VOLUNTOWN, CONNECTICUT

To be completed by the Appellant:

1. Appellant's name and address:

2. Location of affected property
(attach map if available):

3. Name and address of property owner:

4. Describe briefly the nature of this appeal. Attach drawings
or other data for clarification where appropriate.

5. Section(s) of Zoning Regulations relating to this appeal:

6. Is hardship claimed? _____ If so, describe the
nature of the hardship.

7. The above information and any supporting information submitted
herewith are true to the best of my knowledge and belief.

Signature of Appellant _____ Date _____

Signature of Property Owner _____ Date _____

To be completed by the Board:

Appeal No.: _____

Date of receipt: _____

Fee paid: \$ _____

Date of hearing: _____

Action taken: _____

Date of action: _____

Signature of ZBA Chm. or Secy. _____