**Town of Voluntown**

**Planning & Zoning Commission**

**Meeting Minutes**

**June 13, 2018**

Chairman Scott Davidson called the regularly scheduled meeting of the Planning & Zoning Commission to order at 7:39 PM.

Members present: Scott Davidson, Neftali Soto, Bob Panko and David Nieminen.

Also present: ZEO, Pete Zvingilas

**Seating of Alternates:** Alternate Bob Panko was seated as a full voting member.

**Approval of Minutes** from May 9th meeting: Neftali Soto made a motion to accept the minutes with a correction noted by citizen Tammy Daigneault. Bedroom needed to be changed to Unit. Scott Davidson seconded the motion. All in favor. Motion carried.

Moved Old Business to the end of the meeting.

**Additions to Agenda:** None

**Citizens comments:** No citizens comments at this time. Citizen Tammy Daigneault requested if another citizen comment section could be added to the end of the meeting. Chairman Davidson stated that could be done.

**New Business:** Discuss possible regulations for large events. Selectman Tracey Hanson gave a copy of an ordinance from another town to Chairman Davidson to review. Town Attorney Mike Carey suggested P&Z look over their regs as other towns have had some issues with large events. Selectman Hanson would like P&Z input on whether our regs would cover large events or guide it to the Selectman to put it into an ordinance. Commission referenced regulation 9.5.6.. After further discussion, it was decided that the Commission would have to review the language in an ordinance. Member David Nieminen would like to see the ordinance and then give input. Chairman Davidson will email Selectman Hanson that the Commission will not change anything within the current regs and we would be happy to give her feedback on an ordinance.

Member Thomas Sweet arrived to meeting at 7:50pm.

**Correspondence:** Commission received 2 letters from the state for the driveway permits for the Housing Authority.

The P&Z Commission is $500.00 under budget of what was planned for this year, mostly due to Attorney Carey not being present at meetings.

**ZEO Report:** Variance to build a garage, waiting for site plan. Could not understand address.

**Old Business:** Application 041118 Alfred & Tammy Daigneault, 15 Preston City Road, Voluntown CT. Special Exception for adding a 4th unit to an existing 3 unit multi-family. Parking for apartments, new driveway access, septic repairs or upgrades for apartments per health code. Scott Davidson, Tom Sweet and Neftali Soto will be the eligible voting members for this application.

Commission reviewed site plan, asked applicants questions that were answered.

Neftali Soto made a motion to close discussion on application 041118. Chairman Davidson seconded the motion. All in favor. Motion Carried.

Neftali Soto made a motion to vote on Application 041118. Tom Sweet seconded the motion. All in favor. Motion carried.

Chairman Scott Davidson, Members Neftali Soto and Tom Sweet voted unanimously to approve Application 041118 Alfred & Tammy Daigneault, 15 Preston City Road, Voluntown CT. Special Exception for adding a 4th unit to an existing 3 unit multi-family. Parking for apartments, new driveway access, septic repairs or upgrades for apartments per health code. Application will be approved 15 days after publication in the Norwich Bulletin which will be submitted for June 21st.

**Adjournment:** David Nieminen made a motion to adjourn the meeting. Tom Sweet seconded the motion. All in favor. Motion carried. Meeting adjourned at 8:06PM

Kerry Tetreault, Recording Secretary

Scott Davidson, Chairman