

**BID PROPOSAL**  
**TOWN OF VOLUNTOWN**

**REPLACEMENT OF ROOF FINISHES**  
**115 MAIN STREET**  
**VOLUNTOWN, CONNECTICUT**

TO: Town of Voluntown  
Town Hall  
115 Main Street  
Voluntown, Connecticut 06360

FROM: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The undersigned, having familiarized (himself, itself, themselves) with the existing conditions on the Project Site affecting the cost of the work, and with the Contract Document for the REPLACEMENT OF ROOF FINISHES, 115 MAIN STREET and hereby proposes to furnish all supervision, technical personnel, labor, materials, equipment, tools, appurtenances, services, materials not supplied by the Owner, and anything else necessary, including utility and transportation services required to perform and complete this Contract, all in accordance with the Contract Documents at and for the unit prices for work in place for the following work items.

The quantity of the units shown below is given for the purpose of determining the Award. The Owner reserves the right to increase or decrease these quantities. Payment to the Contractor will be based on completed measured quantities of these work items. The contractor may bid on either the BASE BID or ALTERNATE 1, or both.

**All work shall be performed in accordance with the Project Specifications and all applicable Federal, State, and Local codes and Standards as amended.**

**BASE BID:**

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>UNIT PRICE</u>	<u>AMOUNT</u>
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- |    |  |  |  |  |  |
|----|--|--|--|--|--|
| 1. | <u>Replacement of Roof Finishes: Flexible Sheet Roofing</u><br>Generally includes all work and materials associated with the removal and disposal of existing roof finishes and trim and sealants, and all work and materials associated with the installation of new roof finishes and trim and sealants for roof system. |  |  |  |  |
|----|--|--|--|--|--|

	<u>L.S.</u>	<u>L.S.</u>	_____	_____
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UNIT PRICE IN WORDS: \_\_\_\_\_

\_\_\_\_\_

2. Replacement of Gutters  
Generally includes all work and materials associated with the removal and disposal of existing water collection system, and all work and materials associated with the installation of water collection system.

L.S.                      L.S.                      \_\_\_\_\_

UNIT PRICE IN WORDS: \_\_\_\_\_

3. Repair/Repoint/Tuckpoint Masonry Behind Trim/Gutters  
Generally includes all work and materials associated with the removal and disposal of the existing damaged brick, mortar, and all work and materials associated with the installation of a tuck-pointing and sealants.

250                      L.Ft.                      \_\_\_\_\_

UNIT PRICE IN WORDS: \_\_\_\_\_

**TOTAL BASE BID PRICE:** \_\_\_\_\_

**TOTAL BASE BID PRICE IN WORDS:** \_\_\_\_\_

**ALTERNATE 1:**

1. Gable Overframe: New Wood Rafter/Truss System Sloped Roof with Shingles  
Generally includes all work and materials associated with the installation of rough carpentry and/or trusses to attain a standard gable roof of a minimum of 5:12 pitch, and all work and materials associated with the installation of new roof finishes and trim and sealants.

L.S.                      L.S.                      \_\_\_\_\_

UNIT PRICE IN WORDS: \_\_\_\_\_

2. Replacement of Gutters

Generally includes all work and materials associated with the removal and disposal of existing water collection system, and all work and materials associated with the installation of water collection system.

L.S.                      L.S.                      \_\_\_\_\_

UNIT PRICE IN WORDS: \_\_\_\_\_

3. Repair/Repoint/Tuckpoint Masonry Behind Trim/Gutters

Generally includes all work and materials associated with the removal and disposal of the existing damaged brick, mortar, and all work and materials associated with the installation of a tuck-pointing and sealants.

250                      L.Ft.                      \_\_\_\_\_

UNIT PRICE IN WORDS: \_\_\_\_\_

**TOTAL ALTERNATE 1 PRICE:** \_\_\_\_\_

**TOTAL ALTERNATE 1 PRICE IN WORDS:** \_\_\_\_\_

**The low bid will be determined by the following:**

1. If the Owner elects perform the work outlined in the BASE BID then the ALTERNATE will not be chosen and the low bidder for each option will be established by the BASE BID amount only.
2. If the Owner elects perform the work outlined in the ALTERNATE then the BASE BID will not be chosen and the low bidder for each option will be established by the ALTERNATE amount only.
3. The Contractor may bid on the ALTERNATE only, the BASE BID only, or both the ALTERNATE and the BASE BID.
4. The Owner retains the right to determine which option is chosen.

This contract is to be awarded to that responsible Bidder whose total bid is the lowest number of dollars for the above items.

If the Contractor should choose to employ manufacturers or suppliers other than those listed on the drawings and specifications, he shall submit a list of said suppliers as part of this proposal. If no list is included in the proposal, it shall be concluded by the Town that the Contractor will use only those suppliers listed on the drawings. An "or equal" supplier shall be included on the submitted list.

Wherever in the plans and specifications, an item of equipment or material is designated by reference to a particular brand, manufacturer or trade name, it is understood that an equal product may be substituted by the bidder or Contractor, under the conditions as stated above.

The undersigned agrees, if awarded the Contract, to execute and complete the work within the time specified in the "Information to Bidders".

The undersigned has checked carefully all the above figures and understands that the OWNER will not be responsible for any errors or omissions on the part of the undersigned in making up this bid.

The Bidder acknowledges the receipt of the following Addenda;

Addendum No. \_\_\_\_\_, dated \_\_\_\_\_

Addendum No. \_\_\_\_\_, dated \_\_\_\_\_

Enclosed is the Bidder's Bond, Certified Check or Cashier's Check No. \_\_\_\_\_ in the amount of five (5%) of the Bid.

Bidder understands that the Owner reserves the right to reject any or all bids and to waive any informalities in the bidding.

The bidder agrees that this bid shall be good and may not be withdrawn for a period of 60 calendar days after the scheduled closing time for receiving bids.

Respectfully submitted:

By \_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Business Address)

\_\_\_\_\_  
(Telephone Number)

(SEAL - if bid is by a corporation)

BID BOND

**KNOW ALL MEN BY THESE PRESENTS:** That we, the undersigned, \_\_\_\_\_ of \_\_\_\_\_ (hereinafter called the Principal) as Principal,

and \_\_\_\_\_ a corporation organized and existing under the laws of the State of

\_\_\_\_\_ and duly authorized to transact a surety business in the State of Connecticut (hereinafter called the Surety), are held and firmly bound unto the Town of Voluntown as Owner, in the penal sum of \_\_\_\_\_ in lawful money of the United States of America, for the payment of which sum, well and truly made to the Owner, we bind ourselves, our heirs, successors, and assigns, jointly and severally, firmly by these presents has herewith submitted a bid for the for the contract for the REPLACEMENT OF ROOF FINISHES AT 115 MAIN STREET, VOLUNTOWN, CT project, bids for which are scheduled to be opened on Tuesday December 5<sup>th</sup>, 2017

**THE CONDITION OF THIS OBLIGATION** is such, that whereas the Principal has herewith submitted a bid for the contract for the above referenced project

**NOW, THEREFORE,** if the following conditions are satisfied, this obligation shall become void:

- a) the Principal shall not withdraw its bid within 60 days after the bid opening of the same without the consent of the Owner, and
- b) the Owner shall award said project to the Principal in writing, and
- c) the Principal shall, as required by the Owner pursuant to the bid specifications for the project, execute a contract in writing for the project within the time specified by the Owner, after being notified by the Owner in writing of the award, including all submissions relating to that contract execution as may be required by the bid specifications, to be submitted to the Owner prior to contract execution, and
- d) the Principal shall deliver such surety bond as shall be acceptable to the Owner for the performance of the work according to said written agreement (contract), and shall in all other respects perform the agreement created by the acceptance of said bid.

**Otherwise,** the Principal and Surety hereto agree to pay unto the Owner the difference between the amount of the bid of said Principal, submitted herewith, and the amount for which the Owner may contract with another party to perform the work covered by the said bid of the Principal.

The Surety executing this instrument hereby agrees that its obligation shall not be impaired by any extension(s) of the time for contract execution that the Principal and Owner may agree to, notice of which extension(s) to the Surety being hereby waived; provided that such waiver of notice shall apply only with respect to extensions aggregating not more than \_\_\_\_\_ calendar days in addition to the original \_\_\_\_\_ days allowed for expiration of this bid bond.

IN TESTIMONY WHEREOF, the said Principal and Surety have caused this bond to be signed by their duly-authorized representatives and have caused their names and corporate seals to be affixed on this form on the respective dates of their signatures.

**Surety**

**Principal**

\_\_\_\_\_  
Print Surety Name

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Agent's signature and date. **Enclose a valid Power of Attorney**

\_\_\_\_\_  
Signature of Authorized Representative and date



## STATEMENT OF BIDDER'S QUALIFICATIONS

All questions must be answered and the data given must be clear and comprehensive. This statement must be notarized. If necessary, questions may be answered on separate attached sheets. The Bidder may submit any additional information he desires.

1. Name of Bidder.
2. Permanent main office address.
3. When organized.
4. If a corporation, where incorporated.
5. How many years have you been engaged in the contracting business under Your present firm or trade name?
6. Contracts on hand: (Schedule these, showing amount of each contract and the appropriate dates of completion.
7. General character of work performed by your company.
8. Have you ever failed to complete any work awarded to you? If so: where and why?
9. Have you ever defaulted on a contract? If so: where and why?
10. List the more important projects recently completed by your company, stating the approximate cost for each, and the month and year completed.
11. List your major equipment available for this contract.
12. Experience in construction work similar in importance to this project.
13. Background and experience of the principal members of your organization including the officers.
14. Will you, upon request, fill out a confidential detailed financial statement and furnish any other information that may be required by the OWNER?

The undersigned hereby authorizes and requests any person, firm, or corporation to furnish any information requested by the Owner or representative in verification of the recitals comprising this Statement of Bidder's Qualifications.

Dated at \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
(Name of Bidder)

By \_\_\_\_\_

Title \_\_\_\_\_

State of \_\_\_\_\_)

County of \_\_\_\_\_)

\_\_\_\_\_ being duly sworn deposes and says that he is \_\_\_\_\_  
\_\_\_\_\_ of \_\_\_\_\_  
(name of organization)

and that the answers to the foregoing questions and all statements therein contained are true and correct.

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
Notary Public

My Commission expires \_\_\_\_\_ 20 \_\_\_\_.



PROPOSED SUBCONTRACTORS

THE BIDDER SHALL STATE THE NAMES OF ALL THE SUBCONTRACTORS THAT HE PROPOSES TO USE. ATTACH ADDITIONAL SHEETS IF NEEDED.

If none, write "None" \_\_\_\_\_

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\*Description of Work \_\_\_\_\_

Proposed Subcontractor, Name \_\_\_\_\_

Address \_\_\_\_\_

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\*Description of Work \_\_\_\_\_

Proposed Subcontractor, Name \_\_\_\_\_

Address \_\_\_\_\_

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\*Description of Work \_\_\_\_\_

Proposed Subcontractor, Name \_\_\_\_\_

Address \_\_\_\_\_

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\*Insert description of work and subcontractors' names as may be required.

This is to certify that all names of the above-mentioned subcontractors are submitted with full knowledge and consent of the respective parties.

The Bidder warrants that none of the proposed subcontractors have any conflict of interest as respects this contract.

Bidder \_\_\_\_\_  
(Fill in Name)

By \_\_\_\_\_  
(Signature and Title)