

**VOLUNTOWN SELECTMEN'S MEETING**  
**February 2, 2016**

A Public Hearing was held at 6:30 p.m. to discuss the Small Cities Grant Program for the Voluntown Housing Authority.

<b>Regular Meeting</b>	The Regular Meeting of the Board of Selectmen was held on Tuesday, February 2, 2016 at the Voluntown Town Hall. Mr. Sirpenski, First Selectman, called the meeting to order at 6:50 p.m. immediately following the Public Hearing.
<b>Selectmen Present</b>	Robert A. Sirpenski, Tracey L. Hanson, Jack S. Wesa (Mr. Wesa joined the meeting at 7:03 p.m., following his appointment to the Board).
<b>Town Officials</b>	None
<b>Citizens Present</b>	Robert Thevenet; Jody Grenier; John Gileau; Robert Beauchesne; Audience of Citizens
<b>Approval of Minutes</b>	
Motion	A motion was made (Tracey Hanson/Robert Sirpenski) to approve the minutes of the Meeting held on January 19, 2016 as submitted. Motion Approved.
<b>Citizens Comments</b>	
Driveway Permit	Mr. Beauchesne inquired about the process for obtaining a driveway permit for land that is not buildable. Mr. Sirpenski stated that he would check the Town's Ordinances and speak to the Building/Zoning Official and contact Mr. Beauchesne with an answer.
Robert Thevenet	Mr. Thevenet asked about abandoned properties in the Town and whether the Town had an Ordinance addressing the problem. Mr. Sirpenski noted that he would research the matter.  Mr. Thevenet also asked if the Town would be issuing a "Request for Proposals" for its banking services. Mr. Sirpenski noted that he planned on working on this after the budget season.
<b>Correspondence &amp; Announcements</b>	
Bonding – Stairway Project	The Voluntown Stairway Project on Constitution Field was approved and the State Bonding Commission approved \$176,000 for the project.
High Risk Curve	The Town's application for the High Risk Rural Road – Horizontal Curve Safety Project was accepted and work on the project will begin in 2017. The planning phase and design phase of the project is ongoing.
Burglaries	Mr. Sirpenski noted that he is in contact with the Commanding Officer of Troop E and they are conducting extra patrols along with other actions to improve safety.
BOE – Preliminary Budget	Supt. Burrows forwarded preliminary budget information for FY2016/2017 showing a 2.49% increase over the current budget.
DEMHS	Div. of Emergency Management & Homeland Security forwarded information on Active Assailant Awareness Training.
CCM	CCM forwarded information on workshops for newly elected officials.
Public Works Snow Removal	A thank you letter was forwarded to the BOS in appreciation of the work done by the Public Works Dept. during the recent storms.

**New Business**

Appt.- Selectman  
Motion

A motion was made (Tracey Hanson/Robert Sirpenski) as follows: Under the conditions of C.G.S.A., Section 9-222, I motion to appoint Jack S. Wesa to the position of Selectman, to fill the remaining term of Lloyd VanLanen, who resigned effective Jan. 22, 2016. Motion Approved. Mr. Sirpenski thanked Wendy Gauthier and Ronald Millovitsch for offering to fill the position.

Meeting - Recess  
Motion

A motion was made (Tracey Hanson/Robert Sirpenski) at 6:57 p.m. to recess for a few minutes in order for Mr. Wesa to be sworn in and assume his duties as a Selectman for the Town of Voluntown. Motion approved.

Meeting – Reconvene  
Motion

A motion was made (Tracey Hanson/Robert Sirpenski) to reconvene the meeting at 7:03 p.m. Motion Approved. Mr. Wesa joined the meeting as a Selectman at this time.

Motion – Citizen’s  
Comments

A motion was made (Tracey Hanson/Robert Sirpenski) to move back to Citizen’s Comments in order for Mr. Thevenet to speak, as he was not aware the meeting was starting immediately following the Public Hearing. Please see Citizen’s Comments above.

Public Works -  
Fire Dept. Emergencies

Mr. Grenier and Mr. Gileau spoke to the BOS regarding the assistance of the Public Works Dept. during winter storms. Mr. Sirpenski noted that he wanted to set up a meeting with them to establish a protocol for assistance and gave them a summary of situations he would like to address. Mr. Grenier and Mr. Gileau felt this was not necessary and that Public Works should listen to their pagers and proceed to the site. Mr. Grenier and Mr. Gileau noted that the Public Works Dept. would be on the road during a storm and that if they used their pagers, by the time the Fire Dept. personnel dressed and cleaned their vehicles the Public Works Dept. could be on route to the site to sand or plow as needed. Mr. Sirpenski noted that the Town did not have pagers at this time and he did not know what became of the ones the Fire Dept. had handed out in the past. Mr. Grenier noted that he would provide the Town with pagers, a meeting date was not set at this time.

Resolution - VHA  
Motion

A motion was made (Tracey Hanson/Robert Sirpenski) to approve a Small Cities Program Resolution for the Voluntown Housing Authority. Motion Approved. A copy of the Resolution is appended to these minutes.

Tax Refund  
Motion

A motion was made (Tracey Hanson/Jack Wesa) to approve tax refunds as follows: Theresa Barrie, Theodore Haveles, Nicolas Valentine, Michael Bomster. Motion Approved.

Bids – Housing  
Authority

Eight RFQ bids were received from the following Architectural Firms for work to be done for the Voluntown Housing Authority:  
J Associates Architects; Baily & Johnson Architects; O’Riordan Migani Architects LLC; RGB Architects; Point One Architects; Capital Studio Architects; Patriquinn Architects and Paul B. Bailey Architects.

One RFP Bid was received for a Pre Development Loan Application from Lisa Low & Associates.

All bids will be reviewed before a selection is made.

State Contract  
Emergency Vehicle

Mr. Sirpenski noted that the 20 year lease agreement between the State and the Town/Fire Dept. for the Hummer will expire in Sept. of 2017. Mr. Sirpenski will contact the Fire Dept. to start the process of obtaining a new agreement. He would like to start the process by 4/1/2016.

**Adjournment**

Motion

A motion was made (Tracey Hanson/Jack Wesa) to adjourn the meeting. The meeting adjourned at 7:44 p.m. Motion Approved.

Respectfully submitted by:

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Roxanne Gray, Admin. Asst. to the BOS

Approved for distribution by:

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Robert A. Sirpenski, First Selectman