

## VOLUNTOWN SELECTMEN'S MEETING

January 9, 2018

<b>Meeting</b>	A Meeting of the Board of Selectmen was held on Tuesday, January 9, 2018 at the Voluntown Town Hall. Tracey Hanson, First Selectman, called the meeting to order at 7:00 p.m.
<b>Selectmen Present</b>	Tracey Hanson, Ronald Millovitsch, Mark Oulton
<b>Town Officials</b>	
<b>Citizens Present</b>	Cathy Rubin, Rachel Ricard
<b>Pledge of Allegiance</b>	
<b>Approval of Minutes</b>	
<b>Motion</b>	A motion was made by (Ronald Millovitsch/Mark Oulton) to approve the minutes of the meeting held on December 5, 2017. Motion Approved.
<b>Citizens Comments</b>	
<b>Cathy Rubin</b>	Cathy Rubin made a request that all Boards and Commissions posted their agendas and minutes on the Town website where everyone could view them. This might get more people interested on what is going on in town and help to stop any rumors.
<b>Correspondence &amp; Announcements</b>	
Snow Removal Fund	The snow removal fund currently has \$14,000 left for the season. The town will need to appropriate more money to cover the expenses for snow plowing needs. Mr. Millovitsch stated that they would do this once at the end of the season.
DOT	The Department of Transportation announced that as of December 21, 2017 it ended the Interim Approval for Optional Use of Rectangular Rapid Flashing Beacons.
Firstnet	Representatives from FirstNet and AT&T will be contacting municipalities to discuss the FirstNet Broadband Network. This network could help strengthen Police, Fire, EMS and Emergency Management capabilities across the state.
Eversource	CT Transmission Lines are planning to perform aerial patrols on the CT transmission system starting January 9 <sup>th</sup> thorough 12 <sup>th</sup> to check for line damage from last week's storm.
FOIA Training	North Stonington will be holding a FOIA training for anyone interested on February 20 <sup>th</sup> , 2018 at 7pm at their High School Media center at 298 Norwich-Westerly Rd, North Stonington, CT. Anyone interested contact Julie Zelinsky at the Town Hall by February 12, 2018.
Youth Services Bureau	The Youth Services Bureau helped secure a grant in the amount of \$1,000 for the CT State Targeted Response to The Opioid Crisis to help implement a substance abuse prevention and health initiatives.
Eversource	Eversource will be doing Tree Trimming in Voluntown over the next few months mostly in the North End of Town starting the beginning of January.
Bright Ideas Grant	The Clean Energy Communities program will be coming to an end and no more Bright Ideas grants will be awarded due to the recently adopted CT State Budget cutbacks.
DPH	The Department of Public Health and Eastern CT Water Utilities are working to prepare a coordinated Water System Plan in Western, Central and Eastern CT.
Prescription Drug	The Prescription Drug Program has saved Voluntown residents a total of over 5,300 since its implementation in 2013.

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Arthur Nieminen	Mr. Nieminen sent in his letter of resignation to the Planning and Zoning Commission as of December 13 <sup>th</sup> , 2017.
Mark Ledoux	Mr. Ledoux sent in a letter stating his interest in serving on the Planning and Zoning Commission.
Patricia Wray	Ms. Wray sent in a letter stating her interest in being appointed for a full-seated member of the Planning and Zoning Commission. Ms. Hanson stated that it is up to the P&Z Commission to appoint any new members.
Michael Kapinos	Mr. Kapinos sent in a letter rescinding his interest in the Tax Assessor position.
Deb Gunter	Ms. Gunter sent a link for a website called Public Surplus which is the state surplus site and the DAS portal site where bids are posted.
CT State Police	CT State Police sent their report for the month of November. There were 5 accidents, 8 criminal investigations, 1 Larceny and 45 non reportable matters.
Sandra Pellenin	Ms. Pellenin sent an email letting us know about a large tree branch that was hanging over the road on Forge Hill. Ms. Hanson stated Eversource took care of this.
Kevin Skulczyck	Representative Skulczyck sent a letter stating that the changes to Medicare would be postponed by two months and would not start until March 1, 2018.
James Eppinger	Ms. Hanson received an email December 9 <sup>th</sup> from Mr. Eppinger about the speed bumps on Denison Hill that were plowed away. Ms. Hanson stated they would reevaluate any damage occurred from plowing at the end of the season.

**Old Business – Action Items**

Town Roof Bid- Motion CLA recommended that the Town approve the bid from D/E/F Services in the amount of \$62,200.00 for the Town Hall Roof. A motion was made (Ronald Millovitsch/Mark Oulton) to accept the bid from D/E/F Services Motion Approved.

**Old Business – Discussion**

Ordinances There are two proposed ordinances on hold at the lawyer's office. One is to make the Town Clerk an appointed position because of the training needed to do the job. The second ordinance is the fracking ordinance. Most towns in the area have already adopted an ordinance banning the use of fracking waste. Ms. Hanson is hoping to have these ready to send to the Annual Town Meeting.

P&Z Ordinance This ordinance is to have the members of planning and zoning appointed. It was recommended to the Town by the lawyer that we consider appointing Planning and Zoning members. Ms. Hanson stated they would have to look into this one a little more.

**New Business – Action Items**

School Readiness Grant A motion was made by Ronald Millovitsch/Mark Oulton to appoint Alycia Trakas as the new School Readiness Liaison for the Town of Voluntown for 2017-2018. Motion Approved.

Boards/Commissions A motion was made (Ronald Millovitsch/Mark Oulton) to appoint the following: (Motion Approved)

Appointees  
Motion

Recreation Commission – Peter Cassidy  
Library Board of Trustees – Susan Donnel  
Library Board of Trustees – Karen Anderson

Motion – Library  
Appropriation

A Motion was made by Ronald Millovitsch/Mark Oulton to appropriate the funds from the Library Board of Trustees Building Fund to the Library Improvements Fund in the amount of \$33,517.18. These funds can be used for improvements, maintenance and repairs to the library only and no money will be added to the fund. Motion Approved.

**New Business – Action Items**

- Tax Assessor/Collector Ms. Hanson updated the job descriptions for the Tax Assessor and the Tax Collector job. These jobs will be posted online and in the newspaper until February 1, 2018. After all the applications have been received the Selectmen will begin the interview process.
- Meeting Room People have been requesting to use the meeting room for different reasons. The Selectmen would like to come up with a policy on who can use the room and when. Some suggestions are they must be a Voluntown resident, the meeting must take place when the town hall is open and would be on a first come first serve basis. Ms. Hanson will put something together to be approved at the next meeting.
- CIP The Town needs to update its Capital Improvement Plan. On the current plan most of the projects have been completed. Ms. Hanson attended a budget workshop and they suggested going through and updating the Capital Improvement Plan yearly as well as having a Capital Improvement budget presented. Right now the Town has appropriated money to the Capital non-recurring fund. These funds need to be assigned to more specific projects. Ms. Hanson would like to have an update on this for the next meeting.
- Records Management King Industries gave the town a proposal for reorganizing the town records and creating a location database. The project includes the database, the shelving and the reusable mold resistant boxes and a shredding system. The database going forward could be kept up in house. Right now there is no system on where to find anything and it can be difficult to find older documents. The Town Clerk stated she could use some of her grant money to go towards this project. The total cost would be \$18,000. King Industries stated that it could be stretched over several budget years and did not have to be completed all at once. Ronald Millovitsch/Mark Oulton made a motion to approve the project. Motion Approved.
- 2018-2019 Budget Ms. Hanson would like to work towards making the budget more user friendly and would like to have more information such as the grants listed. Ms. Hanson will work on the budget packets and have them out to the commissions by February 1<sup>st</sup>, 2018.
- Suggestions Mr. Oulton is having a meeting with Apex and Comcast to update the IT in the Town Hall. He is going to set up a meeting with Jim Ward as well to figure out the Nutmeg network. He is hoping to come up with a proposal that could save the town \$400.00 a month.

**Adjournment**

**Motion**

A motion was made by (Ronald Millovitsch/Mark Oulton) to adjourn the meeting. The meeting adjourned at 8:01p.m. Motion Approved.

Respectfully submitted by:

Approved for distribution by:

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Julie L. Zelinsky, Admin. Asst. to the BOS

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Tracey L. Hanson, First Selectman